

BELMONT COMMUNITY SCHOOL  
BOARD OF EDUCATION MEETING MINUTES  
Regular Monthly Board Meeting  
May 20, 2024 – 7:00 PM

Board Members Present: Vaughn Mester, Jamie Heinrichs, Laura Bahr, BJ Galle,  
Peter Bonin, Kim Schmelz, and Lauren Runde

Administration Present: District Administrator Beau Buchs  
Principal Dana Bendorf  
Director of Student Services Denise Brania

Administration Absent: Assistant Principal/Athletic Director Brandon Wiese

In-person Attendees: 0

Virtual Attendees: 2

I. Call to Order

President Vaughn Mester called the meeting to order at 7pm. The Pledge of Allegiance was recited.

II. Re-Organization of School Board

a. Election of President

Jamie/Kim motion and second to nominate Vaughn Mester as President of the Belmont Community School Board. Carried 7-0

b. Election of Vice-President

Kim/Vaughn motion and second to nominate Lauren Runde as Vice-President of the Belmont Community School Board. Carried 7-0

c. Election of Clerk

BJ/Lauren motion and second to nominate Laura Bahr as Clerk of the Belmont Community School Board. Carried 7-0

d. Election of Treasurer

Jamie/BJ motion and second to nominate Pete Bonin as Treasurer of the Belmont Community School Board. Carried 7-0

III. Approval of Board Committee Assignments

a. Buildings, Grounds and Transportation Committee

The committee would like to stay as is. (Pete Bonin, Jamie Heinrichs, & BJ Galle)

b. Curriculum Committee

The committee would like to stay as is. (Laura Bahr, Lauren Runde, & Kim Schmelz)

c. Policy Committee

The committee would like to stay as is. (Vaughn Mester, Laura Bahr, & Lauren Runde)

IV. Approval of CESA 3 Delegate

Kim would like to continue as the delegate.

V. Approval of WASB Convention Delegate and Alternate

Jamie would like to continue as the delegate.

Vaughn would like to be the alternate.

VI. Designation of Official Depository

BJ/Pete motion and second to make Mound City Bank the official depository for the Belmont Community School District. Carried 7-0

- VII. Designation of Official Newspaper  
Laura/Lauren motion and second to have the Republican Journal serve as the official newspaper for the Belmont Community School District. Carried 7-0
- VIII. Designation of Board Meeting Times and Dates for 2024-2025 School Year  
Mr. Buchs would like to change the meeting days to the 3rd Wednesday of the month.  
Laura/Vaughn motion and second to have the regularly scheduled Belmont Community School District Board of Education meetings as presented as presented being held in the Keyes Distance Learning Lab. Carried 6-1  
Kim – Y, Lauren – Y, Pete – N, BJ -Y, Jamie – Y, Laura – Y, Vaughn - Y
- IX. Communication and Public Comments  
a. Public Comments  
No comments
- X. Reports  
a. Activities Director  
Brandon Wiese prepared a report.  
b. Student Services  
Denise Brania prepared a report. She reported that testing is finished and was celebrated with ice cream. She stated that she and Sanette will be cleaning up some data.  
c. Principal  
Dana Bendorf prepared a report. She would like to update that there could be one student that might not be able to walk with their class at graduation.  
d. Superintendent  
Beau Buchs prepared a report. He added that we are required to have a media specialist. He is looking for a person who is a licensed media specialist that would come to the school about 10 days a year. He also stated that Southwest Technical College reached out to offer a Tech Ed class that we are looking into. He would like to thank the community and Matt Wolch for a successful scholarship night. He would also like to thank the staff for continuing to step up and covering when others are gone.
- XI. Action Items  
a. Approval of Consent Agenda  
Kim/Lauren motion and second to approve the consent agenda as presented. Carried 7-0  
b. Personnel Transactions  
1. Appointments  
a. Talita Austin – ELL Teacher  
2. Resignations  
a. Anthony Zilliox – MS Language Arts Teacher and 8<sup>th</sup> Grade Boys' Basketball Coach  
b. Ashlyn Austin – Paraprofessional  
BJ/Laura motion and second to approve the personnel transactions listed on the May 20, 2024 Personnel Transaction Sheet. Carried 7-0

- c. Approval of Neola School Board Policy Changes for 0100, 122, 144.3, 171.3, 2413, 2415, 2460.03, 3431, 5517, 5610, 6325, 6610, 7440, 7540, 8120, 8310, 8330, 8431, 8700, 9130

Laura asked about the volunteer policy. Mr. Buchs stated that we do need to do a background check on all volunteers. He will be looking for an affordable way of completing this.

Vaughn/Lauren motion and second to approve the board policy changes as presented. Carried 7-0

- d. Approval of Roof Repairs

Mr. Buchs stated that the building and grounds committee worked on getting quotes. Our insurance company agreed with the quotes. He stated that we do have a \$10,000 deductible for insurance. Mr. Buchs stated that he has a meeting with Tricor and will inquire about the deductible.

Pete/Jamie motion and second to approve the roof repairs to be completed by Architectural Metals, Inc. at the cost of \$59,860. Carried 7-0

- e. Approval of 2024-2025 Handbooks: Employee Handbook, Student Handbook, Coaches' Handbook, and Extra-Curricular Handbook

Mr. Buchs stated that the Policy Committee and Administration looked over all handbooks. Pete stated that the Coaches' Handbook stated that volunteer coaches only needed to be approved by the athletic director, it is usually approved by the board. Mr. Buchs stated that Pete was correct and will correct that in the handbook.

Vaughn/Kim motion and second to approve the 2024-2025 Employee Handbook, Student Handbook, Coaches' Handbook, and Code of Conduct as presented with changes. Carried 7-0

- f. Approval of 2023-2024 Non-Discrimination Report

Mr. Buchs went over the report that the administration compiled. This report is redone every five years. He stated that the administration team reviewed policies and procedures, compared data for enrollment changes, looked at curriculum and assessment material, evaluated trends in discipline, reviewed participation in athletics and extracurricular activities, evaluated trend in scholarships and recognitions, and evaluated the districts efforts to achieve equality of educational opportunity and non-discrimination. Mr. Buchs stated that the district has not had any feedback on the published report.

BJ/Vaughn motion and second to approve the 2024 Non-Discrimination Report as presented. Carried 7-0

- g. Approval of 2024-2025 WIAA Membership

Lauren/Kim motion and second to approve the Belmont Community School District's membership into the WIAA for the 2024-2025 school year. Carried 7-0

- h. Approval of 2024-2025 and 2025-2026 Cross-Country Coop with Shullsburg

Kim asked if practices were held in Shullsburg? Mr. Buchs stated that the athletes practice at Shullsburg and in Belmont. The coaches work together to decide.

Laura/Pete motion and second to approve the Cross-Country Coop with Shullsburg for the 2024-2025 seasons. Carried 7-0

- i. Approval of 2024 Summer Work Hours

Mr. Buchs stated that our elementary teachers need to complete ACT20 training over the summer. There is a grant that will partially pay for the ACT20 training. Kim asked if Summer School Teachers were paid out of another account. Mr. Buchs stated that they are paid out of a Summer School Fund. BJ asked about the filing music need. Mr. Buchs stated that there could be a day's worth of work filing.

Jamie/Laura motion and second to accept the following summer work hours as designated on the May 20, 2024 Summer Work Hour Request sheet, these hours may be adjusted either up or down depending upon need and other factors. Carried 7-0

j. Approval of 4K Reading and Math Curriculum

Mrs. Bendorf stated that Mrs. Butteris is looking at a structured curriculum for all day 4K. Three Cheers is the curriculum she would like to use.

Lauren/Kim motion and second to approve the 4K Reading and Math Curriculum as presented. Carried 7-0

k. Approval of Business Curriculum

Mrs. Engelke presented BusinessU during the curriculum committee meeting. This curriculum is about \$1,000 more. BJ asked if the program is growing? Mr. Buchs stated that schedules are not finalized now so it is hard to say. Mrs. Bendorf stated that we look at the student's career paths and try to offer classes that align to their paths. Kim stated that as Mrs. Engelke keeps going with her classes and changing the wording in the course descriptions in the course book would help.

Jamie/Lauren motion and second to approve the Business Curriculum as presented. Carried 7-0

XII. Discussion Items

a. First Reading of Neola School Board Policies for: 6611 and Wisconsin Act 194: Use of Opioid Antagonist Policy.

These policies were discussed at the Policy Committee Meeting. Mr. Buchs stated that our school nurse inquired if the school had an Opioid Antagonist Policy. Alissa stated that we would need a medical professional to write a prescription for the medication. Mr. Buchs stated that 6611 biggest change is that you cannot have a non-school affiliated club hold their money in the activity account.

b. 2024-2025 Budget

Mr. Buchs prepared a 1<sup>st</sup> draft budget for next year. He talked about unknown factors especially in revenues. The budget is always changing. Kim asked if ESSER funds were all spent. Mr. Buchs stated that it was all spent. Kim also stated that there is a pretty big jump for the athletic cocurricular. Mr. Buchs believes that is an error and will look into that.

c. Update on Summer School

Mr. Buchs would like to thank Mrs. Wiese for her work and leadership. Mr. Buchs stated that the district will be offering over 50 class sessions with some classes being offered at multiple times and for different grade levels. The Summer School program will run Monday – Thursday on the weeks of June 10, June 17, July 8, July 15, and jump start on August 28-30<sup>th</sup>. Summer School teachers include Maryellen Engelke, Kaleen McGettigan, AnnaMarie Bousley, Miranda Oellerich, Matt Wolch, Annie Buchs, Paul Burrows, Wendi Kletecka, Amie Voigts, Jackie Kattre, Brandon Wiese, Becky

Helms, Genevieve Byrnes, Trevor Kattre, Matt Bockhop, Matt McKinley, Brian Lehnherr, and Beau Buchs. Laura asked if the students who did not sign up for weightroom and conditioning are counted. Mr. Buchs stated that the teachers and coaches who run those classes keep track of the names on a spreadsheet and they are counted.

XIII. Public Comments

No comments

XIV. Adjourn

BJ/Pete motion and second to adjourn at 7:54pm. Carried 7-0